



Department of Procurement Services

160 South Hollywood Street · Room 126 · Memphis, TN 38112 · (901) 416-5376

QUESTIONS AND ANSWERS

RFP 032825SB Formative Assessment

1. Would you mind clarifying that this new RFP will cover a district-wide partnership based on last year's approved vendors? **The current RFP is new, and a new review process will occur for proposals submitted in response to the current RFP. The terms of the last RFP was for November 2024 – June 30, 2025. This RFP is to start for school year 25-26.**
2. It would be helpful to know if a new RFP response is required, since we were awarded this bid in October 2024. **Yes, a response is required. The current RFP is new, and a new review process will occur for proposals submitted in response to the current RFP. See question #1**
3. To clarify - we can support grades 5-12, but not grades 3 and 4. Should we still be submitting for this RFP? **No. Supporting grades 3 and 4 is a requirement.**
4. We have a question regarding the RFP Districtwide Formative Assessment. We see that you are asking for 3-8 and their EOCs - would you accept a bid for only 3-8? **No. Providing high school assessments for End of Course tested subjects is a requirement.**
5. For planning purposes, is there flexibility in scheduling the in-person professional development, or will these days need to fall within designated PD days as set forth in the district academic calendar? **Yes, there will be some scheduling flexibility. However, some professional development will need to occur prior to the first district-wide assessment.**
6. Would the in-person PD be expected to be at various locations across the district, or is there a central location that will be used? **A central location will likely be used for PD sessions.**
7. Does the district have pacing for ELA, or would these assessments be sufficient as comprehensive assessments? **The district has pacing for ELA.**
8. For US History assessments, are you looking for interim assessments that align to the end of course topics and outlines from the state? **Yes**
9. Is there an option to provide an item bank only OR should the vendor provide pre-created interim assessments and access to item bank for test creation at the district and school levels? **The vendor should provide an item bank that can be used at the district and school level. As part of the proposal the vendor should also discuss vendor creation of district-wide assessments that match the district's pacing guide.**
10. For Science, do you have specific curricula that the district follows? **Tennessee's curriculum**

11. How many questions per test? **The goal is for a subject test to be completed in one class period. Administration of the test would be expected to take about 45 minutes.**

12. What are the language requirements for this test? (English only or Spanish too?) **English only**

13. What will the process for the tests regarding editing and approval be? **We can work with the vendor on the exact process. In general, the district would want a brief period of time to review any vendor created assessments and then the vendor would be provided with a window of time to make any edits if edits are necessary.**

14. Are alternative assessments for Special Education needed for the benchmarks? **No**

Thank you,

Procurement Services